

Rashid Javed

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Sex: Male
DOB: 16/05/1991
Nationality: British

Profile

I am a hardworking, ambitious and committed individual capable of undertaking a variety of roles and responsibilities, exemplified within academic, social and working activities. A bright and enthusiastic individual, keen to learn new skills, who is an active and innovative thinker making a substantial impact as an individual in a competitive, challenging and intellectually stimulating environment. Thrives on working under pressure to meet deadlines and dedicated to achieving the highest standard at all times. An exceptionally competent team player with the ability to work effectively and build productive working relationships.

Education

Current: Optometry BSc (Hons)
University Of Manchester

2007-2009-Holy Cross 6th Form College

Subject

Chemistry A-level: **A**,
Biology A-level: **A**,
Psychology A-level: **A**,
Computing A/S: **B**,

2002-2007- Derby High School

Subject

English Language: - **A**
English Literature: - **A**,
Mathematics: -**A**
Chemistry-**B**
Biology- **B**
Physics -**A**
History -**A***
ICT- Dual award-**MERIT**
Graphics-**C**

R.E short course-**A**

Citizenship short course-**A**

Work History

Showsec International LTD-Casual Steward

B&Q-Customer service advisor

Dental surgery -Voluntary placement

Most Recent: Yates and Suddell Opticians

Job Knowledge, Skills and Experience

Whilst working at the workplaces above, I have developed a wide range of personal skills such as customer care and services, attention to detail, enthusiasm and especially teamwork. I maintained a good level of customer service and commitment to representing a professional workplace.

Within the dental surgery I took it upon myself to meet and greet patients before and after procedures. This would have ensured the patient is calm when entering the surgery as well as feeling reassured when leaving. This enabled me to further enhance my time management and organisation skills as I had to maintain the professional expectance as well as keep on track with my education. Within the surgery I was hands-on in organising patient details.

Working as a steward meant the welfare of the general public was the forefront of everything I did. I was active in managing crowds to ensure events were safe and successful, dealing with customer issues.

As an individual I gain much gratification from helping in the family business at the Bury Market. Managing the business enables me to develop my communications with customers and clients directly face to face. I would partake in many duties which included resolving issues with damaged goods and interacting with customers and suppliers in a respectable manner. Working face to face with customers means I have to be very clear and precise in sale strategy as well as being respectful and enjoyable to talk to. Moreover I ensure there is very good customer relations and have a very good relationship with neighbouring stall managers.

Most recently I worked at Yates and Suddell opticians being part of a team that ensures each patient is getting the best of care. Being integral to team I actively built upon strong relations with each member of staff whilst carrying out numerous tasks including pre testing and dispensing. During my time there I was constantly incorporating my university knowledge within the workplace as well as fine-tuning my practical competencies. I took it upon myself to become practice lead in contact lenses teaches and was constantly called upon to deal with patient ocular health queries.

I also undertook and successfully completed the summer school placement with Specsavers.

I see myself as self motivated, enthusiastic with excellent communication skills and an active listener. I have excellent planning and organisational skills; I feel I work well under pressure aiming to give my utmost in each and every task ensuring I satisfyingly fulfil any task to the best of my ability.

Interests and Personal attributes

I am a very active person participating in a wide range of sports like football, badminton, and cricket. Keeping fit is an important aspect of my lifestyle. I have also had the pleasure of partaking in mountain hikes. I am very interested in the latest technology; regularly looking into what new developments are being introduced in the market. I enjoy the company of friends a great deal and regularly flourish in many social activities.

Whilst at university from the first year I have represented the largest student society on campus. For the first time in its history the isoc society was entering the university football league. As a fresher at the time I was honoured to lead the team as the captain and have taken the team to back to back championships and promotions. Integral to this was applying the moral code and fair play attributed to the societies values. Leading the team in both attitude and character we often stood above all others in fair play which resulted in many plaudits from officials and league directors within the university.

Reference

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